



Better budgeting for business travel



Business travel can be one of your biggest controllable costs — but only if you can see what's being spent and the right expertise on your side. Better budgeting is about getting full visibility, making smart decisions fast, and working with travel experts who can turn insights into opportunities for more savings, more value, and bigger business wins.

Corporate Traveller's analytics and reporting suite is designed to give you exactly that. No more digging through spreadsheets or waiting until month-end to realise you've overspent. Just clean, clear, real-time visibility into every dollar spent on travel — backed by travel experts who know your business and are here to help you get the most from it.

Whether it's optimising spend through smarter reports, unlocking savings through exclusive travel partner deals, or working closely with you to tailor your travel program, our people are invested in your success.





Why budgeting for business travel can feel so hard



Before working with us, many businesses tell us they struggle with things like:

- No real-time view of costs
- Delays between booking and budget reconciliation
- Difficulties spotting overspending and missed savings
- Inconsistent travel policy compliance
- Disconnected systems and too much manual reporting

But it doesn't have to be this way.

If you're already working with another provider but not getting the insights you need — you're not alone. At Corporate Traveller, we pride ourselves on being hands-on, responsive, and genuinely invested in helping you get more from your business travel program.

The smarter way to budget



Better budgeting starts with better visibility —and smarter tools. Corporate Traveller's Power BI-driven reporting suite brings all your travel data into one live dashboard, updated daily. Whether you're overseeing company-wide spend or booking travel for a small team, you'll have the insights you need to manage costs with confidence.

From big-picture decision makers to hands-on travel bookers, our reporting is built for the way you work — fast, clear, and tailored to your priorities. Get the clarity to control spend, the detail to drive savings, and the tools to make every travel dollar count.

1. Take control with complete visibility of your travel spend

Get the clarity you need, without the chaos. Our reporting suite brings all your travel spend — flights, hotels, and car hire — into one live dashboard, with daily updates that ensures you're never in the dark.

- ✓ **One source of truth:** No more hunting through spreadsheets or supplier invoices — it's all here in one view. Use this data to understand the average cost per trip, so you can set realistic budgets for different teams and monitor how they're tracking.
- ✓ **Drill down easily:** Slice and dice your data by department, destination, supplier, or trip type. Spot overspending and realign team budgets accordingly.
- ✓ **Flight insights:** Compare airline costs, identify savings on popular routes, and review booking trends. Your travel expert can help assess these patterns and recommend policy changes that tighten your spend without impacting traveller experience.
- ✓ **Hotel visibility:** See spend by city, room rates, negotiated rate usage, and pinpoint cities where costs have spiked. Spot opportunities to consolidate bookings or negotiate new deals.
- ✓ **Car hire:** Get a snapshot of vehicle spend without digging through multiple sources — ensuring every category is accounted for in your travel budget.



Pro tip:

Add Breakfast Plus hotels to your travel policy for significant per diem savings — you'll unlock free breakfast, plus three added perks, such as room upgrades, late check-out, or F&B discounts.



2. Track trends to catch overspend

Understanding how your people travel is just as important as knowing what they're spending. Our reporting suite lets you track traveller behaviour, booking patterns, and policy compliance in real-time — so you can uncover trends and make data-driven decisions.

- **Spot cost hotspots:**
See which departments, routes or travellers are driving up costs.
- **Identify out-of-policy behaviour:**
Late bookings? Premium upgrades?
Easily spot patterns, find the usual suspects and adjust your policy accordingly so you can address cost blowouts before they impact your bottom line.
- **Highlight missed savings:**
Find out where savings are being lost — like last-minute bookings or bypassing negotiated rates.
- **Reveal optimisation opportunities:**
Use real data to back smarter decisions, like shifting airline preferences or tweaking advance purchase requirements.

"Corporate Traveller assists us with our carbon emissions data and reporting as well as providing analysis on our monthly spend and where we can make savings. Our dedicated travel consultant is responsive and efficient with bookings and changes when required, and the online booking tool enables easy self-service as well"

- Southbase



3. See what's booked before it's spent

Waiting until the end of the month to see the damage? That's old school. With Corporate Traveller's dashboard, you can see upcoming travel bookings before they hit your budget, so you can stay proactive — not reactive.

Live forecast view:

Get visibility over committed spend in real-time, not just after the trip is taken.

Proactive budget control:

Spot overspend risks early and adjust or reallocate budget on the fly.

Better cashflow forecasting:

Know what's coming so finance can plan with confidence.



4. Export data instantly to support faster financial decisions

Speed matters — especially when you're juggling approvals, reports, and finance deadlines. Our reporting suite makes it easy to get the data you need, so you can build more accurate budgets, adjust forecasts on the fly, and respond quickly to changing priorities. No more delays — just clear, confident, data-driven decisions.



Instant downloads: Export pre-built or custom reports in Excel format within seconds.



Customisable views: Filter by date range, department, cost centre, or supplier and get only the insights you need.



Raw data access: Want to do your own analysis? Grab the raw numbers and dive deep.



Always audit-ready: Everything is documented and accessible, making compliance and reconciliation effortless.

"I chose to partner with Corporate Traveller many years ago because they offer tailored travel solutions that align perfectly with our business needs. Their expertise in corporate travel management, combined with a personalised service ensures my staff and I get a very seamless and efficient travel experience. With access to exclusive deals, dedicated travel experts, and extremely quick and friendly support, Corporate Traveller helps optimise travel costs while prioritising convenience and flexibility. Their commitment to reliability and support makes them a trusted partner in managing our business travel. And what's more, their reports tell me all the information I need to ensure we are being looked after. Corporate Traveller has made me feel like I'm their number one customer."

Gerard Emery,
Managing Director
at CR Kennedy

5. Get expert support to guide your budgeting strategy

Behind every report is a team of travel experts who work with you to turn data into smarter decisions. Whether you're a data nerd or a travel newbie, we've made the reporting experience simple, intuitive, and supported every step of the way.



Self-service simplicity:

The dashboard is designed to be user-friendly, even for non-technical users.

Free training included:

We don't just hand over the tool — we show you how to use it, interpret it, and get the most from it.

Expert support:

Your Key Customer Success Manager is your go-to for data insights, recommendations, and troubleshooting. They'll work with you to review average trip costs, booking behaviour, hotel locations and more — helping you set smarter policies and uncover opportunities to save.

Backed by real people:

When you need help, you're not logging a ticket — you're calling a dedicated team who knows your business. From analysing travel patterns to negotiating better airline or hotel deals, we're hands-on in helping you stretch your budget further.

Real-world advice:

We help you identify unnecessary per diem spend (like breakfast) and offer guidance on stay choices that can reduce total trip costs. We also assess things like group transport efficiency, or whether frequent changes are costing your business — and if so, we tap into our supplier relationships to secure waivers and favours.

24/7 support that saves:

From weather disruptions to last-minute changes, unexpected delays can cost more than just time. With around-the-clock support and global partnerships, we're here to keep your people moving — and your costs under control.

"Our customer success team are experts in benchmarking and best practice. This means we can work with our customers to get beyond the data to what it actually means for your business. Turning figures into actionable insights is key to having a successful travel program."

Matt Niederer,
Head of Customer Success, New Zealand



Ready to take control?

If you're reviewing spend or planning ahead,
now's the time to budget smarter with Corporate Traveller.
Let's get your travel spend working harder for your business.