

Checklist: What to look for in a business travel partner.

A quick list to make sure your travel partner is a great fit



Think about the people you'll be working with

Yes No

They are the right cultural fit for our business

We will have a dedicated travel team to help in all situations

A dedicated account manager will be assigned to us to provide additional value

Data-driven advice will be available to move our program forward

Consider how technology comes into play

Yes No

Bookers and travellers will be able to book online through any device

Traveller tracking and travel risk tools are on offer to help keep travellers safe

Quality reports and analytics will be available in a few clicks

This TMC has lots of travel options and they can be customised to our policy

They have a mobile app with lots of cool features

The day-to-day operations are important too

Yes No

This TMC meets our service level expectations

They have presence in the countries we need

Their operating hours and out-of-hours assistance is what we need

We can pay for travel in the way we want to

Our travel approval processes can work in this set-up

For those of you with more complex requirements, check your TMC is experienced in:

Yes No

Specialist travel i.e. Stage, Screen and Sports transport of film equipment etc.

Handling major travel disruptions and emergencies

Coordinating group and event travel

Tapping into industry specific fares and rates

Want more 'Yes'? We can help. **Let's get started**